

**MANAGED BY JIVAN JYOT TRUST
J.Z SHAH ARTS & H. P. DESAI
COMMERCE COLLEGE,
AMROLI-SURAT.**

Re-Accredited B++ (CGPA 2.94) BY NAAC (3rd Cycle)

Affiliated To Veer Narmad South Gujarat University, Surat



Certificate Course on

“Social Work”

Total Hours: 30 Hrs.



Oneherde

**PRINCIPAL
Dr. K. N. CHAVDA
J. Z. SHAH ARTS &
H. P. DESAI COMMERCE COLLEGE
3 Po. AMROLI-394 107, ST.UTRAN(W.R.)
TA. CHORYASI, DIST. SURAT.**

Values

Integrity, transparency, accountability and credibility are the values we cherish and adhere to in all aspects of dealings with our Students.

Mission

To provide executive coaching and soft skills training in enhancing professionalism which act as a stepping stone and paves the path for a bright future.



Annexure - 1
Course Syllabus (In Detail)
Certificate Course on સામાજિક કાર્ય (Social Work) (CCSW)

PART (B) - Details Course Schedule.

Objective of the Course:	Certificate Course in Social Work is a Certificate level Social Work course. Social Work is a professional and academic discipline committed to the pursuit of social justice and human rights. The field works towards research and practice to improve the quality of life and to the development of the potential of everyone, group, and community of a society. The duration of the Certificate Course in Social Work is ranging from one academic year to three but it varies from institute to institute.
Pre-requisite:	Students having interest and desirous in Certificate Course in Social Work and want to upgrade their qualifications are the most suitable for this course.
Expected Outcomes of the Course:	<p>A career in professional social work is all about giving and helping others in need. It will provide a candidate a fundamental knowledge about the work put into the development of humanity and social welfare spanning Governmental Organizations and Non-Governmental Organizations across the nation.</p> <p>This course will provide the knowledge for the posts of Labour Welfare and Personnel Officers, Welfare Officers in Industry, Social Welfare Officers, Tribal Development Officers, Project Officers in Govt. & Voluntary Organisations, Welfare & Probation Officers in Correctional Institutions and Dept. of Social Welfare, NGO's.</p>

Unit No.	Module to be Covered	Theory=18 Hours	Practical=12 Hours	Total=30Hours
1	સમાજકાર્યનો ઇતિહાસ અને દર્શન: સમાજકાર્ય અને સંબંધિત ખ્યાલો, સમાજકાર્ય નો અર્થ, સમાજસેવા, સમાજ સુધારણા, સમાજ કલ્યાણ, સામાજિક નીતિ, સામાજિક ક્રિયા, સામાજિક પ્રતિરક્ષા , સામાજિક શિક્ષણ, સામાજિક કાયદાઓ	2	1	3



2	સમાજકાર્ય માં જુદા જુદા અભિગમોનું માળખું : મદદકર્તા-લાભાર્થી વિચારધારા, ધાર્મિક દાન અભિગમ, રાજ્ય પુરસ્કૃત દાન અને કલ્યાણ અભિગમ, સંગઠિત અથવા વૈજ્ઞાનિક અભિગમ, વ્યવસાયિક સમાજકાર્ય અભિગમ	2	1	3
3	સામાજિક સમસ્યાઓનો પરિચય: સામાજિક સમસ્યાની વ્યાખ્યા અર્થ અને વિભાવના, સામાજિક સમસ્યાનો ખ્યાલ અને લાક્ષણિકતાઓ, સામાજિક સમસ્યાઓના તત્વો અને કારણો, સામાજિક સમસ્યાના તત્વો, સામાજિક સમસ્યાના કારણો,	4	1	5
4	સામાજિક સમસ્યા ના પ્રકાર : ૧)શારીરિક સમસ્યાઓ ૨)સહાયક સમસ્યાઓ ૩)નૈતિક સમસ્યાઓ સામાજિક સમસ્યાઓના પરિબલોને આધારે વર્ગીકરણ: ૧)આર્થિક પરિબલો ૨)સાંસ્કૃતિક પરિબલો ૩) જૈવિક પરિબલો ૪)માનસિક પરિબલો	4	1	5
5	વ્યવસાયિક સમાજકાર્ય: વ્યવસાયિક સમાજકાર્યના મૂળ તત્વો : 1)વ્યવસાય તરીકે સમાજકાર્ય ની ઓળખ 2)સમાજકાર્યના મૂલ્યો અને સિદ્ધાંતો 3)સમાજકાર્યની પદ્ધતિઓ અને કાર્યો 4) સમાજકાર્યની આચારસંહિતા	4	1	5



	6) સમાજકાર્યની ભૂમિકાઓ અને કુશળતાઓ			
6	ગ્રામ્ય ક્ષેત્રકાર્ય: હેતુ, સૈધાંતિક સમજ, ક્ષેત્રકાર્ય ગોઠવણી, પ્રયુક્તિઓ, ક્ષેત્રકાર્ય દરમિયાન થતી કામગીરી, અહેવાલ લેખન	2	7	9

References:

1. Banerjee, G.R. Papers on Social Work on Indian Perspective. Bombay: Tata Institute of Social Sciences.
2. Banka, J.A., The Society of Social Movement. Boehm. W., Objectives of Curriculum on Social Work on Education.
3. Das Gupta (ed.), Towards Philosophy of Social Work. Friedlander, W.A., Introduction to Social Work. Friedlander, W.A., Social Work, Concepts & Methods.
4. Gokhale, S.D. (ed.), Social Welfare, Legend & Legacy.
5. Gore, M.S. (ed.), Encyclopaedia of Social Work in India. WIS. I & II. Gore, M.S., Social Work & Social Work Education.
6. Bottomere, T., Sociology – A Guide to Problems & Literature.
7. Denle, Y.B., Caste, Religion & Politics in India. Davis, K.I. Human Society.
8. Kapadia, K.M. Marriage & Family in India. Kothari Rajni. Caste in Indian Politics.
9. MacIver, R.M. and Page C. Society - An Introductory Analysis. Singer, M. Traditional India: Structure and Change.
10. Srinivas, M.N. Caste in Modern India. Srinivas, M.N. Social Change in India. Gore, M.S. Some Aspects on Social Development.
11. Kulkarni, P.D. Social Policy in India.
12. Murthy, M.V. (ed.). Aspects of Social Development. Singh Tarlok. Towards on Integrated Society
13. Study material of related with social work Course/programme From other recognised University
14. [COMPREHENSIVE HANDBOOK OF SOCIAL WORK AND SOCIAL WELFARE - THE PROFESSION OF SOCIAL WORK, Volume Editor Barbara W. White Editors-in-Chief Karen M. Sowers Catherine N. Dulmus, Published by John Wiley & Sons, Inc., Hoboken, New Jersey.](#)

Nature of Teaching and Evaluation Methods:

Video / Test Material



Discussion forum
Activity
Assignment
Quizzes
Presentation / Viva-voice

Unit No.	Module to be Covered	Theory=18 Hours	Practical=12 Hours	Total=30Hours
1	<p>History, Philosophy and Fields of Social Work :</p> <p>Meaning and Definition, Scope of Social Work, Objectives of Social Work, Functions of Social Work, Methods of Social Work.</p> <p>Social Welfare: Meaning and Concept Scope of Social Welfare Objectives of Social Welfare, Social Security,</p> <p>Social Action: Meaning and Concept of Social Action Process of Social Action Social Work and Social Action and Social Reform ,</p> <p>Concept of Social Justice ,</p> <p>Social Development</p>	2	1	3
2	<p>Structure of Different Approaches in Social Work: Ideology, Religious Charity Approach, State Sponsored and Welfare Approach, Organized or Scientific Approach, Professional Approach</p>	2	1	3



3	Introduction to social problems: Definition, Meaning and concept and characteristics of social problem, elements and causes of social problems,	4	1	5
4	Types of social problems: 1) Physical problems 2) Supportive problems 3) Moral problems Classification based on social problem factors: 1) Economic factors 2) Cultural factors 3) Biological factors 4) psychological factors	4	1	5
5	Social Work Profession : 1) Meaning and Characteristics of Social Work Profession and social work as a profession 2) Philosophical Foundations of Social Work 3) Methods and functions of social work 4) Professional values and ethics of Social Work 5) Roles and skills of social work	4	1	5
6	Fieldwork (Rural): Purpose, principles of Fieldwork and Arrangements of Fieldwork, Work during Field Work, Report Writing	2	7	9

References:

1. Banerjee, G.R. Papers on Social Work on Indian Perspective. Bombay: Tata Institute of Social Sciences.
2. Banka, J.A., The Society of Social Movement. Boehm. W., Objectives of Curriculum on Social Work on Education.
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